



Overview & Guidelines

AMS
GROUP OF SCHOOLS

0572-741081
0313-5824988
0315-5152399

کیمپس 3 دی ماؤنٹ حرا پرائمری سکول، باہتر زیریں
کیمپس 4 دی ماؤنٹ حرا ہائی سکول، باہتر

0514-903837
0313-5824988

کیمپس 1 الھدی سکول لین 1، فیزا 1، واہ ماڈل ٹاؤن

0321-5057003

کیمپس 2 فیصل اقبال پبلک سکول T بلاک، اقبال ٹاؤن، فیزا 1

Vision & Mission

AMS group runs English medium early childhood education schools through Grade 10; which are ranked among top of the line in the region.

Education provided in schools is holistic and integral touching upon physical, emotional and aesthetic development in addition to academics. Our mission is to impart education that...

- inculcates the values of open thinking, critical inquiry, teamwork, communication, and independent learning in the students;
- is academically strong.

KEY FEATURES

AMS schools endeavour to maintain high standards with stipulations on pupil -teacher ratio, holistic educational environment, appropriate curriculum and emphasis on output and outcome.

- Necessary infrastructure is provided in the school not only for satisfying teaching needs, but also for Co-curricular activities.
- The curriculum cast the Islamic culture and environment and learning is activity based.
- The Teacher Pupil Ratio doesn't exceed 1:25.
- The schools are provided with teachers for arts and Quranic studies besides subject specific teachers as per the usual norms.
- Field trips and educational tours are an integral part of the curriculum.
- The school is duly registered entity as per legal requirements.



Our children need education to help them develop into dependable and dignified members of the society. This is what we plan and hope for!



Class Size

As a matter of policy, our schools have classrooms with an optimal capacity for 25-30 students. We do not allow larger classes.

Faculty

We have experienced faculty and administrators to supervise and manage schools. The senior staff acts as mentors to new recruitments ensuring running of a quality academic programme.

Our compensation package is intended to be competitive among quality private institutions in the area.

Principal

We comply with the requirements set down by the education ministry. A competent, qualified and experienced Principal is a pivot; and we have the one with Masters in Educational Planning & Management to head the school.

Legal entity

We comply with public regulations for educational institutions. Our schools are duly registered with educational and tax authorities.

Sponsorships

We have instituted a scheme of **Educational Sponsorships** for needy students who have capability but lack resources. Talent should not go waste for want of money. This we do with due respect to self-esteem of the deserving.



Sow A Seed programme has been created so as to raise funds for awarding scholarships to the needy students.

Admission is based on merit, availability of seats and sibling reference. Once the admission is approved by the Principal, admission will be confirmed on deposit of fee as well as receipt of the following:

For Fresh Admission

Parent's / Guardian's CNIC Copy
Birth Certificate of the Child
Two 1"x1" sized latest photographs of the student

For Migrating Students

Parent's / Guardian's CNIC Copy
Two 1"x1" sized latest photographs of the student
School Leaving Certificate
Last Progress Report



FEE RULES

Once admission is confirmed, a refundable Security Fee and a non-refundable Admission Fee is charged as per Fee Tariff.

Fee is required to be paid latest by 15th of every month. Fine is charged for late payment for every defaulting month. If the dues are not paid in time for consecutive two months, name of the student will be struck off the school rolls and readmission will be administered as follows:

The parents are required to approach the Principal within three working days and submit a written request for readmission. On the Principal's approval, readmission will be given on payment of outstanding dues and Rs 500 readmission fee.





General Rules of Good Order & Discipline

The AMS schools aim at providing quality education and inculcating sound moral and social values among the students. The school has the primary responsibility to facilitate the environment which is congenial to learning. The following rules of Good order and Discipline have therefore been implemented:

- Students should be neatly dressed in the prescribed school uniform.
- Boys should have a proper haircut; and girls should have a simple hairdo.
- Girls are not to put on jewelry/ornaments.
- Students should pay particular attention to their personal hygiene.
- Students are not to leave the school premises without the permission of the competent authority.
- Leave of absence must be applied for in advance and leave application should be duly endorsed by the parents.
- Cheating, stealing or telling lies will be viewed as breach of good conduct and behaviour.
- Use of unfair means in examinations will be considered as a serious violation of rules.
- Misbehaving and /or scuffling with fellow students are serious offences and will be dealt with strictly.
- Students are not to carry any medicines/drugs/intoxicants except the medicines prescribed by the doctor.
- Students are not to bring any valuable items, jewelry or large sums of money to the school.
- Writing letters to fellow students or receiving uncalled for mail in the school is deemed objectionable.
- Students are not to borrow/lend money or any personal belongings from/to one another.
- Students should protect school property. Any deliberate act of damaging/defacing the school property will be dealt with proper disciplinary action.
- Students are not allowed to bring any type of photographs, magazines, CDs, camera, radio set or weapon to the school.
- Principal shall have the final authority to take decision on all matters of misconduct and indiscipline.



Instructions For Parents

Education of children is the joint responsibility of the parents/guardians and the school. A close liaison between them will go a long way in accruing maximum educational benefits to the children. Following instructions are laid down for the parents/guardians:

- They are required to cooperate with the institution in matters regarding discipline, uniform, attendance, punctuality and general behaviour of their children.
- They are to ensure that their children fully abide by the school rules and regulations.
- They are to keep a check on the performance of their children in all the tests and examinations.
- They are to abide by the policies and regulations of the institution with respect to discipline, educational methods, promotions/detentions and send-ups for the BISE examinations.
- They are to provide a congenial atmosphere to their children at home for their studies and ensure that their children do their homework regularly.
- They are to ensure timely payment of School dues.



Raising Cooperative, Confident and Compassionate Children

- Our children's problems begin at home, and can be solved at home.
- Children cannot learn to be creative if everything is done for them.
- Giving small rewards makes parenting so much easier.
- The threat of punishment only turns children against their parents and causes them to rebel.
- Children listen to their parents when parents learn how to listen to their children.
- Parents can teach their children to be responsible by demonstrating responsibility.
- When your children stop listening to you, it is clearly because you have been giving too much advice.
- When children are punished for mistakes, they continue to feel the fear throughout their lives.
- When children are upset, there are always valid reasons from their perspective.
- To help our children manage their feelings, we must also manage our own feelings.

As far as possible, the parents/guardians should keep in touch with the school so as to keep abreast of the performance of their children in academics and other

They must attend Parent-Teachers meetings.

They are to make complaints, if any, directly to the Principal and not to the teacher concerned.

They are not to visit classrooms and academic blocks during the school hours.

They are to read and sign any notice, rules and regulations and written warnings sent or intimated to them by the institution.



Parent-teachers Meetings Students Learn And So Do Schools....

Child education is least effective without continual home-school partnership. Although the parents can visit the school any time through the year, yet the parent teachers meetings provide the right kind of forum for collaborative thinking on the child's academic progress and social development. Parents should take advantage of the parent-teacher meetings by ensuring that they attend these meetings without fail. The parent-teacher meetings provide the best opportunity for the parents to engage with the teachers who have the greatest impact on their child's future. Teachers can give them a clear picture on what their child is learning in class and how s/he is doing the homework and tests.



Making the most out of these meetings:

- **Don't just focus on the grades. Talk about your child's overall development.**
- Do not tell the teachers how they should handle certain situations. If you feel the need to suggest something to the teacher, remember that there are other children in the class, too.
- Do not argue or refute what the teacher is telling you.

It is very important to:

- Be on time for the meeting.
- Allow the teacher to start the meeting. Avoid attacking the teacher with questions right away.
- Ask the teacher about areas of improvement for your child. Be sure to walk away from the meeting with something for your child to work on.
- Listen with an open mind. No matter even if your child has straight "A's" or is barely passing, leave with a plan and discuss that plan with your child.

Make a list of questions in advance. For example:

- What topics are being covered this month in the class? What types of homework and projects are to be completed by the child?
- Does the child participate in class? Does s/he ask questions or take part in group activities?
- Does the child turn in homework on time? If not, which ones are missing and is it possible to still complete them?
- How does the child do in exams?
- Are there areas where the child needs extra help?
- How can I help the child prepare better for tests? Are there worksheets or study guides we can use together?
- What are the child's strengths and weaknesses in major subjects?
- What is the best way to keep in touch with you?

Don't stop communication after the meeting. Communicate with teachers on ongoing basis. The most important point for parents to keep in mind is that when they develop an ongoing relationship with their child's teacher, it will make a huge difference in the student's success.